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تنشر في مجلتنا مقالات البحث الأصلي في المجالات الاجتماعية باللغة التركية أو اللغة العربية أو اللغة الإنجليزية.

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The writings sent to our journals must be in the field of social sciences, original works, and have the necessary qualifications indicated below.

1. Headings in Turkish and foreign languages must be compatible with the scope of the article, and be short, clear and adequate.
2. Turkish and foreign language abstracts must reflect the purpose, scope and consequences of the writing. Turkish and English abstracts must be added into the articles written both in Turkish and English as well as Arabic, Turkish and English abstracts must added into the articles written in Arabic. Five keywords must be written for each abstract written in Turkish or any foreign language.
3. The articles must be in accordance with the grammar rules in terms of language and expression; besides, a clear and absolute way of expression must be used in the articles not giving unnecessary information that is out of the purpose and scope.
4. The known scientific methods must be used in the preparation of the articles; the subject, purpose, scope and reason for the preparation of the study, and etc. must be given in a satisfying and certain order. Figures, tables, photographs and other documents used in the article must be prepared in accordance with the scientific rules, be selected according to the purpose and scope of the article, and unnecessary documents and resources not mentioned in the article cannot be included.
5. There must be an absolute and sufficient explanation that can be easily understood under the figures, tables, pictures and other documents used in the article.
6. The resources used in the writing must be arranged in accordance with the writing rules; each mentioned document must be included in the bibliography, but not anything else.
7. The results must be in accordance with the purpose and scope of the study, and cannot include any information or findings that are not explicitly mentioned in the main text; must be given with its all outlines and in summary.
8. The articles must be edited like in the following form in terms of page structure, dictation and bibliography:
 - The paper size is set to 16x24 sizes.
 - The texts are printed on one side of the paper 12x19 cm (the margins will be 2.7cm from the top, 2.3cm from the bottom, 2cm from the inner edge, and 2 cm from the outside edge). In the first page, there will be 2 lines of space above.

- Articles are prepared in the Microsoft Word program on the PC with the New Times Roman character. The main headings of the Turkish and English articles are written on the centre of the first page being written with bold 14 pt. capital letters. The first characters of each word of the English headings that will be written under the Turkish heading are written with upper case letters and the others with lower case. After the main headings, the line spacing is 23 pt. 12nk is spaced out before the headings in the text then it turns into 6nk.
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- After the heading, the author name (s) is written untitled side by side by centring the page with 12 pt. spacing. The title, institution and e-mail address are specified as footnotes.
- After the author's name, a summary written in Turkish, English and Arabic not exceeding 150 words is written leaving 12 pt. spaces, and the key words that define the main topic of the article are indicated in these abstracts.
- Turkish and English abstracts, textual writings are written with 10.5 pt. fonts leaving 13 pt. spaces as well as quotations are written with 9 pt. and footnotes with 9 pt. fonts of New Times Roman.
- Arabic abstracts and textual writings are written with 14 pt. fonts, quotations are with 12 pt., footnotes are with 10 pt. fonts of Traditional Arabic characters.
- The footnote numbers are not renewed on every page, but continue sequentially until the end of the article.
- If the work is carried out with the support of any institution, the name of the institution is indicated as a footnote below the first page.
- The article cannot exceed 30 pages including tables, figures, pictures and resources.
- Figures, tables and pictures are prepared in a computer environment and placed so that they do not exceed the page size (12x19 cm) in the text or at the end. The author pays for the cost of printing figures, tables, pictures and the pages printed in colour that exceed the page dimensions. The density of the pictures and figures on the scale must be low.
- There must be 6 pt. spaces between the headings of the tables, figures and pictures themselves. The headings of the tables, figures and pictures will be in bold, 1 cm from inside to right with 8 point font of Times New Roman character, and in the

form of “Table 1:”. The records in the table will be written in the same format with 8 points.

- It is essential to show the cited resources on the footnote. Footnotes are shown being written firstly the author’s name, surname, article name in quotation, title of the book or magazine, place and year of publication. The names of the books, magazines or other similar sources will be written in italics.
- The explanations are also footnoted under the page. The source is indicated according to the same sequence.
- In some cases if required to show the resources used in the text, international plagiarizing principles are followed. However, the explanations are again shown in footnotes.
- All sources shown in the text and footnotes are added to the Bibliography list at the end of the article. The size of the bibliography is set to 10 points. This section is sorted alphabetically using firstly the surname (upper case letter) and name of the author. In multi-authored resources, the first author’s surname is capitalized, but the others’ only first letters are written with upper case letters, and in the same way, the surnames are written firstly. In the bibliography list, the first line in which the author name is written is set to 1 cm from the inside according to the next lines.
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